

# Sandhills School

PRINCIPAL – Bonnie Hunley

FVSD TRUSTEE – Tim Driedger

September 12, 2017

**C**  
Caring

**A**  
Accountability

**R**  
Respect

**E**  
Excellent Effort

School Mission: Sandhills Elementary School is a safe, fun place where our minds and bodies grow.



## Welcome Staff to Sandhills

For the 2017-2018 School Year, we welcome the following Staff to Sandhills:

- Sarah Fyke - ECS
- Gitty Giesbrecht- Educational Assistant ECS
- Johannah Loewen- Educational Assistant ECS

A list of school staff and the important role they play at the school is provided in the **Parent Information Handbook**, which can be found at the beginning of the student agendas. This information can also be found on our website; <http://fvsd.ab.ca>.

## Meet the Teacher Night & School Council Annual General Meeting Elections, Coffee & Sweets

*Monday, September 18 at 7:00 pm*

- Meet the staff as they serve you coffee and sweets in the school gymnasium.
- A “year in review” will be presented by the 2016-17 School Council.
- There are 10 School Council Positions up for election this year; **all** positions are a one year term [AGM to AGM].
- We look forward to the election of new School Council members to enhance Sandhills School as a whole and build upon the contributions that past School Council members have made.
- **If you wish to let your name stand for election at the Annual General Meeting you have two options:**
  - Nomination – at the annual general meeting we will call for nominations of individuals to let their name stand in the election. If someone nominates you, you may accept and your name will be added to the ballot or you can decline the nomination. **In order to be nominated by a person you must be at the meeting to accept the nomination and consent to having your name on the election ballot.**
  - People may have prior commitments and cannot make it to the meeting. If that is the case and you would like to let your name stand please call the school [780-928-3947] and inform us of your wishes to have your name on the election ballot. We will include your name on the election ballot.

## Early Dismissal

Thursday, September 14

Please note that students will be dismissed **Thursday, September 14 at 1:50pm.**

Fort Vermilion School Division has scheduled monthly staff meetings for schools and as a result Sandhills students will be dismissed early on that day.



## Student Pick-up Procedures Reminders

**There is one designated spot for picking up children at the end of the school day – the sidewalk at the southwest corner of the school.**

- Teachers have been instructed to escort children being picked up to that location, and to release them only to parents, or those authorized in writing or phone call by parents to do so.
- Parents should be aware that teacher responsibility for supervising students normally ends when the last bus has departed – usually at 3:25 p.m.
- Parents who live across from the school can have their children walked across the street at the end of the day.
- Mrs. Hunley will wait at the front of the school for students who are walking home and escort them across the crosswalk at the end of the day.

**FVSD 52 security regulations require that all exit doors to the school, except the Front Entrance, are locked throughout the school day.**

- If you need to pick up your child during the day for an appointment, taking your child home early, or are visiting a classroom as a parent volunteer, please check in with the office first.
- You will be asked to sign our “Visitors Book” when you enter and sign out when you leave.



## Additional Parking for Sandhills Parents

Additional parent parking is available in the 2 bus lanes closest to the main road. Use of those two lanes by parents will assist in overparking in front of Sandhills.

**Note: Buses take priority and will need to exit the bus lanes promptly once Sandhills and Ridgeview students have boarded.**

## Students After School

If you haven't done so already, please let your child's teacher know the usual method your child will be leaving school each day whether they will be taking the bus (provide a bus #), walking, biking or you will be picking them up.

If you would like your child to go to an alternate destination at the end of the day, please enter that information into the school agenda.

In the event that there is a last minute change of events, office staff are happy to assist. Please call the office before to 3:00 pm. We want to ensure the safety of all students.



## Bicycles and Bike Helmet Reminder

All students who ride their bike, skateboard, or scooter to school must have a bicycle helmet on.

We care about your children and want to do our part in ensuring their safety. Thank you for your support.

## Fort Vermilion School Division Student Profiles

In order to improve our record keeping of student information, we have sent home **school registration forms for students in grades ECS to 3**. Thank you to those parents who have sent the filled out forms back to school.

- If you have a child attending Sandhills this year or in previous years then your child is already registered, however we ask that you **read and correct** this form to assist us in improving our record keeping.
- Update any medical concerns your child has in the **Medical Considerations** section.
- Please be sure to complete the **Anti- Spam Legislation** (back of page 1) and sign any of the **FOIPP** section that you are comfortable with (back of page 2).
- **Date and sign the form** on the back of page 1.
- Please have the form returned to the school as soon as possible so we can update our school records.

If you have any questions regarding the form you can contact the school at **780-928-3947** or stop in at the main office. Thank you for assisting us with this matter.

### School Fees

We do not collect school fees at Sandhills.



### School Cash Online

Information about the online program is attached. School Cash Online is available to parents for paying for snack cards online.

This program is optional to parents.

## School Volunteers and Visitors

Sandhills is very fortunate to have so many parents willing to volunteer in the school and drop in from time to time. To ensure we provide a safe and caring environment we ask, **all visitors to the school stop in the main office**.

If you are interested in volunteering some of your time at Sandhills, please contact the school [780-928-3947] and speak to your child's teacher.



### Nut Awareness



Please be advised that we **do have known allergies to peanuts** within our student population at this time. **Please do not** send your child with food that contains **peanuts** (peanut butter). Foods with other nuts (such as Nutella) are permitted at this time. In the event this situation changes, you will be notified.

For safety and efficiency reasons, School District would like to reduce the amount of Cash & Checks coming into our school. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

**NOTE: If you require assistance, select the [GET HELP](#) option in the top right hand corner of the screen.**

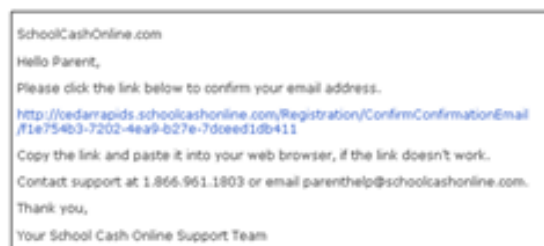
## Step 1: Register

- If you have not registered, please go to the *School Cash Online* home page <https://XXX.schoolcashionline.com/> and select the “*Get Started Today*” option.
- Complete each of the three Registration Steps
  - \*For Security Reasons your password, requires **8 characters**, **one uppercase letter**, **one lowercase letter** and a **number**.



## Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account. The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.



## Step 3: Find Student

**Note: Student Number is Not Required**

This step will connect your children to your account.

- Enter the School Board Name
- Enter the School Name
- Enter Your Child’s Name & Birth Date
- Select **Continue**
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- Your child has been added to your account

## Step 4: View Items or Add Another Student

If you have more children, select “**Add Another Student**” option and repeat the steps above. 5 children can be added to one parent account.

If you do not wish to add additional children, select “**View Items For Students**” option. A listing of available items for purchase will be displayed.

## Find Student

### School Information

School Board Name: School Board 1575  
Looking for a student in a different school board?  [?](#)

School Name:  [?](#)

### Student Information

Do you have the student number?

Student Number:  [?](#)

First Name:

Last Name:

Birth Date:  [?](#)  
Date format: mm/dd/yyyy

(No students? [Click here](#))