

# EMPLOYMENT OPPORTUNITY



## **Part-time Custodian** Sandhills Elementary School

Sandhills Elementary School is hiring for a part-time custodian to implement daily cleaning procedures. The part-time custodian will utilize the equipment and supplies provided to help maintain a clean and sanitary facility. The successful candidate will work independently 20 hours per week (4 hours per day) as directed by the Head Custodian. **This is a permanent 12-month position starting November 23, 2020.**

### **Qualifications:**

- Grade 12 Diploma
- A valid Alberta Driver's license
- WHMIS Training or willingness to obtain
- Previous custodian/janitor experience
- Willingness to collaborate with school staff, students and the maintenance department
- Able to recognize and respect the need for confidentiality
- Evidence of successfully passing the **required Police Vulnerable Sector Check (VSC)**
- Evidence of successfully passing the **Children's Services-Intervention Record Check (IRC) if required.** It is required if you have or had children in your care. See our website for more info and to access VSC or IRC request forms.
- Must be eligible to work in Canada

### **Wage:**

- \$20,673 - \$26,320 annually, depending upon qualifications and experience.
- Benefits will be provided after the mandatory 3-month probationary period is successfully completed. Part-time employee benefits are paid by the Board on a pro-rata basis.

**Application must include:** A cover letter, resume, and a minimum of 2 references.

*The required Vulnerable Sector Check and the Intervention Record Check if required, dated within 6 months, may follow your application and must be presented as a condition of employment.*

**Email Application to:** [hr@fvsd.ab.ca](mailto:hr@fvsd.ab.ca)

**Deadline:** November 6, 2020 noon

**FORT VERMILION SCHOOL DIVISION**

*"Our Children, Our Students, Our Future"*

PHONE 780-927-3766 FAX 780-927-4625